



State Partner Check-In Meeting Agenda

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OVERALL OBJECTIVES:

- IDENTIFY roles and responsibilities within the state plan
- DISCUSS and FINALIZE the logistics and turnout plan for planned actions
- DELEGATE next steps

AGENDA DRAFT

TIME	SESSION
	Welcome <ul style="list-style-type: none">- Brief introductions and check-ins
	Recap from initial meeting <ul style="list-style-type: none">- Revisiting discussed objectives- Finalizing state plan of action- Where are you in the process?- Revisiting our MOCHA framework
	How can we best support you? <ul style="list-style-type: none">- Strategy- Logistical Assistance- Turnout
	Logistics <ul style="list-style-type: none">- Who is managing the details for the action plan?<ul style="list-style-type: none">- Is the list of targeted elected officials finalized?- Timeline for actions?- Updates on potential locations/spaces?<ul style="list-style-type: none">- Will these events be in-person/virtual?- Are there any accessibility concerns?- Activist safety<ul style="list-style-type: none">- COVID-19

AGENDA DRAFT

TIME	SESSION
	<ul style="list-style-type: none">- Will masks/social distance be required? Will this be in an open or closed environment?- If events are in person, will there be opportunities for digital engagement for high-risk individuals?- Police<ul style="list-style-type: none">- Will a permit need to be issued to occupy space?If known, how have police interacted within or around the proposed location? Is there an assigned contact to manage relations with local law enforcement?
	<p>Turnout</p> <ul style="list-style-type: none">- What is the turnout goal? What benchmarks will we use to measure effective turnout?- Who can we turnout easily?- Who do we need to be in the room beside our base?- What turnout strategies will be used (i.e. email, calls, texts)?
	<p>Scheduling next check-in</p> <ul style="list-style-type: none">- Who needs to be included? <p>Next steps</p> <ul style="list-style-type: none">- Anything else needing review?- Takeaways and follow-up items